

## ST. JOSEPH'S COLLEGE LIBRARY COLLECTION POLICY

St. Joseph's College is the Catholic college at the University of Alberta. The College fills three primary roles on campus: teaching, residence, and campus ministry. All collection decisions are made with regard to these functions. The three priorities that govern the collection policy at St. Joseph's College Library are:

1. The Library supports the College's undergraduate curriculum in theology, philosophy, ethics, biblical studies, religious education, and Catholic studies.
2. The Library supports the research interests of the faculty.
3. The Library supports the information needs of the larger Catholic community – both on campus and off.

Most selection of items acquired for the Library is done by the Director of Library Services with guidance and input from the faculty at the College. The collection is primarily a blend of monograph and serial publications. The material collected may represent a variety of viewpoints including those which may be considered by some to be unacceptable, unconventional, or unpopular. When making acquisition decisions, the NEOS Libraries Catalogue is always consulted, but holdings may be duplicated in areas of our primary interests for the cohesiveness of the collection, and the convenience of our patrons. Within the subject areas identified, decisions for acquisition are based upon the following criteria.

- The Library will supplement the larger University collection in the subject areas of Catholicism, religious education, biblical studies, theology, philosophy, and ethics within our budgetary constraints.
- Language: primarily English, though other languages may be included when relevant.
- Physical formats: Paper is the preferred format for most monograph acquisitions.  
Electronic resources are purchased when not available through the larger University library.  
Micro formats are not acquired.
- Videos, films, and DVDs are purchased with Canadian public performance rights when available and appropriate.
- Acquisition types: Serials – Serials are regularly reviewed for relevancy to the collection, duplication, and price justification.  
Free and gift materials – Free and gift materials are considered for inclusion in the collection according to the same selection criteria used for decisions to purchase materials. Donations of material are accepted with the

understanding that the College becomes the sole owner, and reserves the ultimate right to determine all considerations related to its use or disposition.

- Deselection policy: The SJC Library is a current and historical resource. Weeding is a necessary part of any active collection. Materials may be deemed inappropriate to retain for a variety of reasons (e.g. poor condition, outdated, no longer relevant to the curriculum). Deselected materials may be sent to BARD (Book and Record Depository) for long term storage particularly if they are the only copy within the University of Alberta collection.

St. Joseph's College Library subscribes to the professional codes and standards adopted by the Canadian Library Association including the [Statement of Intellectual Freedom](#).

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